

For further clarifications, please contact ICTA Team for the “**Stay Safe**” solution comprising Kasun Tharaka (076-8254047), Chamendra Perera (071-8327380) and Thilina Dissanayake (077-2954866). Contact may also be made via email (hello@staysafe.gov.lk).



P B Jayasundera

Secretary to the President

CC: Secretary to the Prime Minister
Secretary to the Cabinet of Ministers
Secretary to the Treasury
Auditor General
Chairman, Information and Communication Agency of Sri Lanka



ICTA
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LET'S STAY SAFE BY USING THE
“STAY SAFE” SOLUTION AND PROTECT YOU
AND OUR COUNTRY FROM COVID19
Register on www.staysafe.gov.lk

To help trace and prevent the spread of COVID-19 ensure that your business and organization is registered via www.staysafe.gov.lk to support Stay Safe Sri Lanka's initiative to protect the nation.

1. What is the Stay Safe Digital Solution (<https://staysafe.gov.lk/>)?

In order to ensure we get back to living our lives normally COVID 19 needs to be controlled until we are able to eradicate it. It is essential To help prevent the COVID-19 spread and to help identify, assess and manage people who have been exposed In order to do so ICT Agency of Sri Lanka along with a team of experts developed the stay safe solution which helps us achieve the above.

2. How is this solution useful for government?

- a. Government organizations can function more efficiently and also their service delivery could be done in a more secure manner.
- b. You and all your employees will be much safer and secure.
- c. You will be notified if any visitors to your organization has contracted COVID19.
- d. You will not be required to manually take down information of visitors to your organization.
- e. Through the QR scanning facility you will be able to let visitors in and out faster.
- f. You can exchange information with health authorities seamlessly and assist in the control of the spread of the virus.

3. How do I obtain QR Code for my Organization?

This should be done by the organization head or a responsible officer as decided by the organization.

- a. Visit www.staysafe.gov.lk website.
- b. Click on sign up.
- c. Fill the form accurately and submit.
- d. You will be issued a unique QR and number for your organization. Download and print the QR code (it is set to default print in poster size).
- e. Post the QR code in all entrances and exits of your organization so it is clearly visible and easily scannable.

4. Do we need to obtain separate QR codes for all branches/departments within the same building?

Yes, doing so will improve accuracy of information collected.

5. Do we need to get QR Codes for spate floors of the organization?

Yes, this will help us with pin pointing location details if a patient is found to have visited your premises.

6. Is www.staysafe.gov.lk the only website for government organizations to utilize in order to be compliant?

Yes, this is the only website and all registrations should be done through www.staysafe.gov.lk

Citizens can register by sending and SMS SS<space> REG <SPACE> NIC Number to 1919. You will receive a SMS to confirm registration.

Citizens or any visitor can SMS SS<space> Location ID to enter and exit your establishment.

7. Should we allocate a separate officer for this purpose?

The organization must ensure accurate information is entered by visitors at all times to ensure the purpose of the solution is met. Therefore, organizations must take every step to ensure the code is easily scannable and details are entered as required.

8. What if someone enters wrong information?

Violators will be identified and strict legal action will be pursued under prevailing laws.

9. Can we see the information of the visitors to our organization?

Officials with the necessary clearance are able to view this detail.

10. Should internal employees also register through this system too every time they enter or exit the organization?

Yes, it is mandatory they follow this procedure either by QR code or SMS.

For More Information - 0718327380 | 0768254047 | 0772954866